



Government of South Australia
Department for Education and
Child Development

Strathalbyn Kindergarten and Outreach

Fees Policy

Kindergarten

Fees are charged for all children attending Strathalbyn Kindergarten and Outreach to assist with payment for materials and service expenses in accordance with the Department of Education and Child Development [DECD] Preschool Fees Policy 2012.

Strathalbyn Kindergarten and Outreach is operated by DECD which funds staff salaries, preventative maintenance and grants. Fees are necessary because there is a shortfall between government funding and the costs of operating a viable, quality service. Each year the site prepares a budget to ensure costs are met. The kindergarten relies on parental financial support, including the payment of fees and fundraising, to assist with the payment of utilities e.g. telephone, consumables, equipment and resources for the curriculum, cleaning, garden maintenance and site improvements. Fees are determined in consultation with the Governing Council and are comparable with other local kindergartens.

At Strathalbyn Kindergarten and Outreach:

- Education fees are GST free.
- Parents are informed of the fee payable on enrolment and are asked to complete and sign a fee agreement.
- A fee instalment plan can be negotiated.
- An application to Centrelink can be made for regular instalments from benefits to be made to the Kindergarten.
- There is a bus fee to cover the cost of having a staff member oversee the safe passage for children to and from the kindergarten and when they change buses at the school. This fee is also applicable for children using the transit bus service between the two kindergarten sites for access to Child-care.
- Invoices are placed in parent pigeon holes at the beginning of each term.
- Fees are required to be paid each term by the date on the invoice.

- Payment options include:
 1. Cash or cheque placed in a named envelope in the fees box [Handed to staff at the outreach site]
 2. Electronic Funds transfer as written on the invoice. Please enter your child's name as the 'Reference'. Your printout of the funds transferred is your receipt.
- Families should inform the Director if they have difficulty paying fees immediately and an instalment plan can be negotiated. All conversations will be in strictest confidence.
- Separated parents need to negotiate responsibility for fee payments in order for fees to be paid on time.
- Reminder notices for unpaid fees will be given if required.
- Receipts for all cash and cheque payments will be issued.
- Families will be informed in advance of any policy or fee structure changes.
- Excursions/ incursions are paid for prior to the event. Parents will be notified of these in newsletters and excursion notes.

Occasional Care

The program is administered and funded by DECD. Parents are charged a small fee for a booked session.

Payment is due each session your child attends. If you have an Australian Government Pensioner Concession / Health Care Card you are eligible for concession. A concession card must be sighted at least once in a 12 month period.

All parent contributions will be receipted.

Parent Contribution

Standard Rate: \$5.00 per session, sibling \$2.50 per session

With concession: \$1.50 per session, sibling \$0.75 per session

References:

Preschool Fees Policy - DECD 2012

Preschool Fees Instruction - DECD18 June 2014

Occasional Care Program Procedure: July 2016